

## **Land Development Dispensation Request Form**

Project/Address:					
Consent Number/ Reference:					
Request Date:					
Prepared by:					
Specific section/clause(s) of the Standard/Specification for which dispensation is being sought					
Reason for seeking d	lispensation				
Any mitigation measures proposed					



## **Land Development Dispensation Request Form**

Description of supporting documents/plans included				

This form should be read in conjunction with the *Regional Standard Dispensation Procedure* which outlines the process for dispensation requests. If required, a copy of this document can be requested from land.development@wellingtonwater.co.nz

Completed dispensation requests that have been assessed as low risk through the associated risk matrix are to be submitted by email to <a href="mailto:land.development@wellingtonwater.co.nz">land.development@wellingtonwater.co.nz</a> and the Land Development Engineer allocated to the project (if applicable).

Where the risk assessment identifies risk higher than Low, this is to be submitted to the Design Team at <u>dispensations@wellingtonwater.co.nz</u>, in accordance with the process outlined in the *Regional Standard Dispensation Procedure*.

Some dispensation requests may relate to multiple sections/clauses of the Regional Standard/ Specifications for a single issue. Where these are related, these can be included as a single dispensation application. However, we recommend that separate dispensation forms are submitted for separate issues (e.g. "shared private services" and "building over/near public assets") to ensure clarity in the request and our response.



## **Risk Assessment**

The required risk assessment should be completed in the template table below, focusing primarily on any design or operational risks that are created or exacerbated by the non-compliance with the Regional Standard/Specification. This risk assessment should also consider the impact of any proposed mitigation measures on the likelihood or consequence scores. The likelihood and consequence score criteria for this assessment can be found in **Appendix A** of the **Regional Standard Dispensation Procedure**.

Risk/Hazard Identified	Likelihood Score	Consequence Score	Risk Score

Possible risk categories may include, but are not limited to:

- Access for inspection/maintenance/renewal
- Design life/durability
- Increased maintenance requirements
- Impact of Natural Hazards
- Impact on other properties/owners
- Resilience/system redundancy