

# Conflicts of Interest Declaration – WWL General

Your name	Position title
I want to inform Wellington Water Limited (WWL) of an interest I hold under the following categories:	
<b>Nature of Interest</b>	<b>Tick all that apply</b>
<p>Financial interest</p> <p>Anything of any financial value, including but not limited to:</p> <ul style="list-style-type: none"> <li>• salary (excluding salary from WWL) or payment for services;</li> <li>• equity interests (e.g. shares, share options and other ownership interests);</li> <li>• gifts;</li> <li>• allowances, forgiveness of debts, interests in real estate or personal property, dividends, rents, capital gains; and</li> <li>• intellectual property rights (e.g. patents, copyrights and royalties from these rights).</li> </ul>	
<p>Personal interest</p> <p>WWL personnel have a personal interest in a matter if their spouse or partner, other person in their family and whānau, or person they have a close friendship with, could be advantaged or disadvantaged by any decision the person can make, does make, or is in a position to influence.</p>	
<p>Business interest</p> <p>WWL personnel will have a business interest in an enterprise seeking to do business with WWL if they:</p> <ul style="list-style-type: none"> <li>• are a director of the enterprise;</li> <li>• are an owner or partner in the enterprise;</li> <li>• have a significant shareholding (equal to or greater than a 20% shareholding) in the enterprise;</li> <li>• have a close personal or familial relationship with a person who is an owner or partner, or significant shareholder in the enterprise.</li> </ul>	
Describe the conflict of interest you wish to disclose:	
Describe the action(s) you propose to reduce, manage, or eliminate the conflict of interest:	

## Action to address conflict of interest

(To be completed by the manager of the person with the conflict of interest)

Select either option 1 or 2. If you select option 2, please complete section 3.

1. Describe the action that you've approved (if the action is the same as stated earlier, state 'as specified')

2. Describe the action you've declined, and reason for declining it

3. Describe the alternative action to manage the conflict of interest

## Acknowledgement and sign-off

For the person with the conflict of interest

I acknowledge the existence of a conflict of interest and agree that the conflict will be managed as specified above.

Signature

Position

Full name

Date

For the manager of the person with the conflict of interest

Signature

Position

Full name

Date

Please submit the completed form to the Company Secretary.